



JOB POSTING

Job Title: Transitional Housing Advocate

We are looking for a dedicated and compassionate Advocate to join our Transitional Housing team providing case management, advocacy, crisis intervention, and information/referrals to survivors of relationship violence and sexual assault. The ideal candidate would have excellent organizational skills, strong communication skills and a drive to help others.

Main Position Activities:

- Assess client needs and connect each client to community resources and agency programs
- Assist clients in seeking housing options, applying to housing programs, and screening for agency transitional housing program
- Prepare and maintain an individualized service plan with each client, to include housing, employment, education, and economic (budgeting and financial training) assistance and safety planning
- Provide case management (connecting clients with resources and assisting with applications such as TANF, health care, transportation, etc.)
- Provide legal advocacy (protective order assistance, CVC assistance, court or law enforcement accompaniment, other legal advocacy, child advocacy)
- Collaborate and act as a liaison with various other organizations and agencies (CPS, Law Enforcement, DA, etc.) to meet the needs of clients
- Maintain client files and records with confidentiality and accurate and complete documentation

Qualifications:

- Bachelor's degree in social work, psychology, or related field
- Bilingual in Spanish highly preferred
- Progressively responsible experience in a social service agency
- Demonstrated understanding of relationship violence and sexual assault issues

To apply, submit resume and application to:

Denton County Friends of the Family, Inc.
4845 I-35 E
Corinth, TX 76210
Email: hr@dcfof.org

Denton County Friends of the Family, Inc. is an equal opportunity employer.

This position is Grant funded and will continue only if sufficient grant or external funds are provided.