



Friends
of the Family

JOB POSTING

Job Title: Childcare Coordinator, Part-time

We are looking for a caring, team-oriented individual with a background in childcare to join our Child and Adolescent Services program. Our Childcare Coordinators create a fun and safe environment, providing children's activities and childcare for children who have been impacted by domestic violence and/or sexual assault.

Main Position Activities:

- Provide children's activities and childcare for children age's birth to 12 years.
- Coordinate age appropriate children's activities and childcare
- Set limits as needed to ensure safety for all children
- Provide support for parents of child and adolescent victims.
- Train and supervise childcare interns and volunteers as needed
- Keep childcare room clean and organized
- Maintain all necessary records and statistics.

Qualifications:

- High school diploma or GED, some college preferred
- Experience working with children of all ages
- Demonstrated ability to work effectively with child victims of sexual assault and family violence.
- Ability to work as a team member.
- Bilingual (Spanish) is strongly preferred

To apply, submit resume and application to:

4845 S. Interstate 35 East
Corinth, TX 76210

Email: HR@dcof.org

Denton County Friends of the Family, Inc. is an equal opportunity employer.

This position is Grant funded and will continue only if sufficient grant or external funds are provided.