



Friends
of the Family

JOB POSTING

Job Title: Crisis Intervention Specialist, Part-Time

Position Description:

Provide crisis intervention via telephone including assessment, information and referral services. Must have the ability to work over night

Main Position Activities:

- Provide screening and intake services for victims of relationship violence and sexual assault requesting safe shelter
- Arrange or provide transportation for eligible clients to the shelter, emergency medical facilities, community resources, and other shelters as appropriate
- Assist in ongoing cleaning and maintenance of shelter facility.
- Assist in supervision of household responsibilities and supplies.
- Document activities properly as directed by Director of Residential and Crisis Services and outlined in the Policies and Procedures Manual.

Qualifications:

- High School Diploma or Equivalent, some college preferred with social science background.
- Over the age of 23 years, Driver's License and a clean driving record.
- Bilingual (Spanish) preferred
- Proficiency in office applications (ex. Word, Excel) and other common office equipment.
- Demonstrated ability to be both self-directed and work within a team.
- Flexible schedule with ability to work overnight or provide coverage for other staff.

To Apply, submit resume or application to:

Denton County Friends of the Family, Inc.
4845 I-35 E
Corinth, TX 76210
Email: hr@dcfof.org

Denton County Friends of the Family, Inc. is an equal opportunity employer.

This position is Grant funded and will continue only if sufficient grant or external funds are provided.